



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution		DEOGHAR COLLEGE
Name of the head of the Institution		Dr. SUDHIR KUMAR SINGH
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		06432222389
Mobile no.		7004817175
Registered Email		deogharcollege12@gmail.com
Alternate Email		singhmaheshkumar@gmail.com
Address		Circular Road, Jtahi
City/Town		Deoghar
State/UT		Jharkhand
Pincode		814113
2. Institutional Status		

Affiliated / Constituent	Constituent
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Mahesh Kumar Singh
Phone no/Alternate Phone no.	06432222389
Mobile no.	9431310975
Registered Email	deogharcollege12@gmail.com
Alternate Email	singhmaheshkumar@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.deogharcollegedeoghar.com/
4. Whether Academic Calendar prepared during the year	No

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.30	2015	01-May-2015	30-Apr-2020

6. Date of Establishment of IQAC	01-Nov-2013
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	No
Upload latest notification of formation of IQAC	No Files Uploaded !!!
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)
1. B.Lib Course. 2. Medicinal Plants in Botanical Garden planned for verification of FRID work in the college Lab. 3. Inlibnet. 4. Motivational Exercise. 5. Office staff computer skill updation.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year
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Plan of Action	Achivements/Outcomes
Facililiated for the workshops to equip computer skills for our NT staffs.	Steps will be taken for the redressed of grievances.
Facililiated ways to conduct Motivational campus/expercises in the campus.	Providing a platform for student and faculty members to present their research work/upgrade their skill / interact with eminent personalities.
Assessed the Frid work due its usage for our students.	Recording the numbers of publication in peer reviewed International and Nationals Journals
Ensured the activities to maximise the surfained use of Botanical garden for our continuing Students.	Ensures transparency and verification checking of smooth functioning of the departments.

Placated new structural and functional units for the smooth conduct of academic activities in the newly introduced B.Lib Courses	Verification and updating of the equipments and infrastructure
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Deoghar College, Deoghar	15-Dec-2016

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	No
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17. Does the Institution have Management Information System ?	No
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Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Deoghar College of Arts & Science has a well-organized system for curriculum delivery and documentation. Academic planning is done before the start of academic year and every department contributes to the preparation of the academic calendar. Distribution of workload and preparation of time table is done in advance by every department. Every teacher receives the individual time table along with exam schedules. All the departments are involved in scheduling academic, co - curricular and extracurricular events to enrich the learning process.. All departmental events and committee activities are uploaded online to facilitate effective documentation. This process is smoothly handled by activity report committee and website committee. The special feature of our institution is that all teachers' record the daily activities and lectures conducted in their diary. Every department maintains a compensation register where the record of the lectures missed and compensated is maintained. Teachers also retain portion/syllabus completion cards assuring that 100% syllabus is covered. Syllabus is uploaded on the website to familiarize students and wards about curriculum. All the new students and their wards are oriented to the college in the beginning of the academic year. College thus ensures gearing every student for effective transaction of knowledge. Our institution believes in reaching out to students by adopting learner centric approaches. We have remedial teaching and bridge courses to keep them abreast with the syllabus and additional credit programme for the advanced learners. Though syllabus is prescribed by the university, teachers use innovative method for better delivery of curriculum transaction. Some classroom is well equipped with microphone, LCD projector, and black boards. Use of audio visual aids and ICT

tools, student presentations, group discussions in classroom enrich the learning experience. Every department adopts various innovative methods to facilitate the process of teaching and learning. The institution has a well maintained library, with the latest books required for curriculum delivery. Teachers coordinate with the librarian by giving the requirements and ensuring that the list of books needed for their subjects are available for the students. Students are motivated to visit library and five departments i.e. Physics, Chemistry, and Mathematics have equipped departmental library where students have access to books and journals. Our teachers are a part of the university, 3 teachers are BOS members and 6 teachers are syllabus revision committee members who ensure that the syllabus is updated as per the requirements of industry. Many teachers are paper setters too. Institution encourages all teachers to attend syllabus revision workshop and other FDP programmes to update themselves and ensure effective curriculum deliverance. Institution also has Internal Academic Audit at the end of every academic year which helps to ascertain that adequate and effective quality assurance mechanisms regarding curriculum planning and delivery are applied to ensure quality inputs and consequently quality outputs and suggest improvement measures wherever required.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MSc	Nil	Nil
MA	Nil	Nil
BSc	Nil	Nil
BA	Nil	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	nil	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	Nil	Nil
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Nil

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Maths, Physics, Chemistry, Zoology, Botany	910	1300	707
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	2954	11235	29	29	29

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
29	3	2	2	2	2
View File of ICT Tools and resources					
No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

NO

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
Nill	Nill	Nill

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
58	29	29	Nill	25

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	NILL	SEMVI/2016	31/10/2016	03/12/2016
BSc	NILL	SEMVI/2016	31/10/2016	03/12/2016
MSc	NILL	SEM/2016	01/11/2016	06/01/2017
MA	NILL	SEMIV/2016	01/11/2016	06/01/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The College follows university norms For all Subject, Internal And external evaluation is mandatory. However many department in the all section evaluate students continuously through various internal method, as directed by the S.K.M.U themselves. Internal evaluation is mandatory and apart of requirement from university for courses in U.G And P.G Sections. Each department conducts continuous internal assessment in its own way. Most of departments like Physics, Chemistry, Mathematics, Zoology, Botany, Bengoli, Economics, English Hindi, History, Sanskrit, Philosophy and Political Science conducts class test. In addition to this Economics Physics, Chemistry, Mathematics, English, Pol. Sci. conduct online quiz by sharing information on certain free quiz conducting sites etc. Some departments evaluates students basis of their performance in group discussions ("History", "Pol. Sci." "Economics"), Project presentation, Assignments, Viva. In courses students are also evaluated by the quality on social work they have done for a minimum in sort of time.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250

words)

The Academic Calendar is prepared by University at the beginning of each year after the Principal conducts meetings with IQAC, HODs and Coordinators, Examination Committee, Intra collegiate Festival Committee (Talentia) and Sports Committee members. The academic calendar prepared for 2019 20 displayed the dates for our annual Intercollegiate Festival, Talentia, Annual Day, Sports Day, and presentations by all Departments and Committees for the Annual Academic Audit. The main purpose of fixing these dates in advance is to enable the departments to plan for their own department programmes and events. It also helps the students to plan their academic and extracurricular activities. Examination dates were decided by the University of Dumka and intimated to the colleges, which was incorporated in the academic calendar as and when provided. Since the University of Dumka conducted the semester end examinations for all the courses in 201920, the College was obliged to follow these dates for examinations. The dates for internal examinations for U.G P.G, which are mandatory, are decided well in advance and displayed on the notice board. This method was followed for both the terms. After every examination, the last date for submission of mark sheets was declared. After the declaration of results, the dates are fixed for revaluation and communicated to the students. Declaring the last dates for submission of mark sheet has proved to be a very good method to ensure that the results are declared within the stipulated time given by the university.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://deogharcollegedeoghar.com/NAAC/outcomes%20NAAC-01292021133528.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NILL	BA	ENGLISH H/ HINDI/SANSKRIT/ PHILOSOPHY/ ECONOMICS/ POLITICAL SCIENCE/ HISTORY	2050	1900	92
NILL	BSc	MATHS/PHYSICS/ CHEMISTRY/ ZOOLOGY/ BOTANY	650	545	84
NILL	MSc	MATHS/PHYSICS/ CHEMISTRY/ ZOOLOGY/ BOTANY	257	190	74
NILL	MA	ENGLISH/HINDI/ SANSKRIT/ HISTORY/ POLITICAL SCIENCE/ ECONOMICS/ PHILOSOPHY	850	810	95

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	Nil	Nil

No file uploaded.

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
4	1	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
1	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			

No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	Nil
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	1	Nil	Nil
Presented papers	Nil	2	1	Nil
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Nil	Nil	Nil	Nil
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
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Swachh Bharat	NSS unit of Deogahr College ,Deogahr	Swachata Hi Seva, 30Sep 2016.	10	80
Plastic Uses Awareness	NSS unit of Deogahr College ,Deogahr	Awareness Campaing Against use of Plastic in life.	16	139
Voter Awareness	NSS unit of Deogahr College ,Deogahr	Voter Awereness Survey and Registration awareness 25 Sep to 9 Oct 2016	12	156
Traffic Rules And Road Safty Awareness	NSS unit of Deogahr College ,Deogahr	Traffic Rules and Road Sefty awareness drive on January,2017	5	46
Blood Donation Awareness Camp	NSS unit of Deogahr College ,Deogahr	Blood Donation Camp, Collaboration with red Crosse Socity Blood Bank, 29 April 2016	10	69
Yoga Awareness	NSS unit of Deogahr College ,Deogahr	YOGA Day Organized on International YOGA Day June 21,2017	16	120
Aids Awareness Week	NSS unit of Deogahr College ,Deogahr	Campaign regarding aids HIV 15 November 2015 To 19 November	10	129
Enviromental Awareness	NSS unit of Deogahr College ,Deogahr	Compin regarding Enviroment awareness 6 june , 2016	12	169
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	Nil	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering	Duration From	Duration To	Participant
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		institution/ industry /research lab with contact details			
Nil	Nil	Nil	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2511130	1620000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
RFID	Partially	3.6	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	32000	700000	2194	700000	34194	770000
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	0	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	47	1	47	1	1	20	15	100	10
Added	0	0	0	0	0	0	0	0	3
Total	47	1	47	1	1	20	15	100	13

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

60 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
11200000	Nil	6311130	6311130

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College runs in one shift and hence all the infrastructure facilities such as classrooms, laboratories, library, common amenities like girls' common room, and outdoor game facilities etc. are utilized optimally. Auditorium and Audio Visual room is available for college programs. Library shall cater to the academic and cocurricular needs of the students and staff ? Library shall help its users to locate, select and acquire the information needed ? Staff Members and Students can access the Library facilities and can borrow books, ? Magazines, periodicals, and other materials as per the rules for each category ? Library shall be accessible to the ex-students after formalities and payment of charges as stipulated from time to time. ? Laboratory: The maintenance of the laboratory is managed by the Laboratory Assistant under the supervision of the HOD. They are required to maintain an inventory of the equipment and carry out Annual Stock checking and withdrawal. Repairs and maintenance are handled as per the common policy of the college. General Maintenance: The office maintains register(s) to record the complaints related to AC, furniture, fixtures, plumbing, electrical work etc. Depending upon the nature of the complaints, the majority of them are resolved by the inhouse staff. If required, the experts from outside agencies are called. Annual Maintenance

Contracts are signed for AC, Pest Control, Water Purification and Coolers. IT Infrastructure: ? Each year, the IT support staff has to carry out preventive maintenance (such as servicing, cleaning, formatting, updating antivirus software etc) of the IT equipment. ? The problems faced by the department and staff members should be reported to the principal office, the complaints are solved. ? Deoghar college Sports ground and auditorium are common for all educational and social activities. Each Institute has to plan their activities in advance and book the place. The entire procedure of booking is handled by Deoghar College office. Students are not allowed to use outdoor sports facility while his/her lectures or practical sessions are in progress. Cultural facilities shallnot be provided during the examination period.

<https://deogharcollegedeoghar.com/NAAC/COLLEGE%20POLICIES.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	NIL	Nil	0
b)International	NIL	Nil	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
COMPETITIVE EXAM COACHING	16/08/2016	150	IN HOUSE
REMEDIAL CLASSES FOR WEAK STAFF	13/07/2016	200	IN HOUSE
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2016	GROOP EX	100	Nil	3	1
2016	REM	150	Nil	5	3
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal

Nil	Nil	Nil
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5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	347	BA/BSC(H)	BA/BSC(H)	DEOGHAR COLLEGE, DEOGHAR	BED COURSES / BILB/ LLB
2017	347	BA/BSC(H)	BA/BSC(H)	PG DEPT	MSc/MA
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	5
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
CHESS	INTERCOLLEGE	24
CRICKET	INTERCOLLEGE	120
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NIL	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

NIL

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

NIL

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Internal Decentralization: Last year members of elected student Union of the college were inducted as members to the College Development Committee. • The Principal is given freedom to plan academic and administrative activities for the smooth conduct and continuous progress of the college both for the Teaching and Non teaching aspects of college functioning. • IQAC has the freedom to formulate quality policies and its implementation discussed and planned at the several meetings conducted in the year. • HODs and Coordinators of Departments have the freedom to plan, implement, finalize and shape activities in view of the available resources by conducting department meetings. • Committee meetings: Drawing participatory action plans, implementation and reflection on the same for improvement/innovation under the leadership of the Convener. • Staff Meetings: A large number of issues are discussed during staff meetings, giving the scope for collective thinking and decision making. • Faculty members have contributed in a big way in internalizing quality policy due to openness in working at all levels and free access to the Principal . Participatory Management : The college follows the principle of Participatory Management. The defining, allotting and communicating of responsibilities happen concomitantly in the meetings conducted at various levels as listed below: • Interaction with parents: The teachers interact with parents in Orientation Programs, Principal follows up with parents of defaulters in attendance, interact with parents of meritorious students during prize distribution functions • Interaction with employers: Ideas drawn from external interactions by faculty members with employers during placement activities and industrial visits is shared for future planning of activities/courses. • Interaction with diverse external agencies: Faculty members participating in various activities like seminars, orientation and refresher courses, universities, committee meetings etc. share their experiences/ ideas to continuously bring about improvement in our functioning.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	As per the S.K.M.U directives, The Principal of the college along with the admission committee carry out the

	admission process. The student s are guided to opt for right choice of subject Combination at the time of admission.
Library, ICT and Physical Infrastructure / Instrumentation	The College library has enabled with subject wise arrangement of book belonging to different departments. Besides, this the personal library at the individual faculty. All the departments have been provided with internet facility for use of students and faculty. New book are added every year for the requirement at teaching learning process. ITC : Usage of teaching and learning Process LCD Projectors are installed in Audio visual Room and conference Hall. Procurement of more LCD projector and Laptop for the same purpose. Physical infrastructure more fans were installed and the conventional blackboards were replaced with whiteboards, a water cooler was procured.
Examination and Evaluation	The College follows the semester system as per the directives of the Sido Kanhu Murmu University. The College also complemented continuous assessment of students performance through internal test, assignment, project work, seminars, and attendance with the university written examination. The external evaluation process is done in accordance to the performance of the students during the end term exam.
Curriculum Development	For the smooth flow of the syllabus, teachers made to submit their lesson plan for every semester. The IQAC ensures quality in curriculum development through regular meeting among the teaching staff regarding academic affairs and collecting feedback from various stakeholders.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	For establishment of Management Information Systems (MIS), the college has opted for some ERP solutions which have been highly beneficial for both academic and administrative purposes. Online registration by students during admissions has helped us create an accessible student database. The system also helps save time and the whole process reduces paper usage. Kiosks are

set up by the college to help the students in filling of these online forms. For admissions wherein the fee received (income) gets linked to college financial transactions. Several authorities such as the Government and UOM call for information on student profile which can be easily retrieved from the said MIS. ? Activity Reports are compiled online . ? IT related complaints are lodged using Google form.

Planning and Development

Time Table for teaching is generated using CIMS software Attendance of students is monitored using CIMS software using RFID card and hand held devices. Student App by CIMS-Using this customized app, students can access their attendance records and can also receive important information/ notices given out by the college. • Keeping in mind the tech savvy generation, innovations have been made to use social media platforms to exhibit college activities on instagram, Facebook and connect with the college alumni using LinkedIn. • Digital Signage near the main entrance of the college highlights various college activities as well as notices for students and visitors. • We have an ICT enabled auditorium that facilitates video conferencing.

Finance and Accounts

All the financial transactions are recorded using Tally ERP which is monitored by CFO of S.K.M.University. A flash report is verified fortnightly. Net banking facilities are used for payments for Affiliation fees, Payment to visiting faculty, Provident fund, Online admission. Online Payment of TDS. Students are allowed to make payment using Digital facilities (EDC) transactions.

Student Admission and Support

• Online registration by students during admissions has helped us create an accessible student database. The system also helps save time and the whole process reduces paper usage. • ERPS is also used for the following for generating merit lists • The database of students is used by the RFID based attendance system • RFID based attendance marking system is also used to monitor the students' attendance in the gymkhana. • The student online database is also used for library

	transactions
Examination	<ul style="list-style-type: none"> • Software has been implemented to ease the process of result generation of the multiple examination patterns in the new Credit based Semester and Grading System of evaluation. • ERP generated student database has been used for result processing . • Computerized result analysis to generate reports which help teachers to plan remedial and additional coaching of students to reduce the failures, continuous monitoring of the attendance, performance and progress of the students using student card

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	nil	nil	nil	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	ICT Usage Training Workshop (teacher)	NIL	26/07/2016	27/07/2016	5	20
2016	Computer Training (Teacher)	NIL	28/10/2016	28/11/2016	25	2
2016	Computer Training (Non-teaching)	nil	30/11/2016	30/12/2016	5	40
2016	Workshop on digital India by Ministry of Electronics Information Technology	Nil	27/10/2016	27/10/2016	1	Nil

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresh Course	1	08/07/2016	28/07/2016	21

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Advance against salary, Yoga at subsidised rates, Music classes, Staff gym, Deoghar College Staff Quarters	Medical Insurance, Yoga, Music classes, Staff Gym, Financial Assistance in case of Medical emergency	Book Bank Scheme, Deoghar College Financial aid, Yoga and Music class

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Deoghar College conducts both internal and external financial audits on regular basis. Deoghar College Management believes in continuous monitoring of financial aspects of the college. Internal audit was conducted internal auditor appointed by Deoghar College and reports were submitted to the Management. The internal audit was conducted as per Standards on Auditing (SAs) issued by ICAI. External audit was conducted as per SAs Further, for aided courses, other audits are also being conducted in span of 5 to 10 years as per the requirement, namely, Joint Direct Assessment, Accounts Office Audit, Ranchi Accountant General Audit. These are regulated by Joint Director, Higher Education, Ranchi Region, Ranchi Accounts Office Higher Education, Ranchi Region, respectively.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal
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	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

There is no formal Parent Teacher Association in our college. 1. Departments conduct Parents Teachers meetings annually or biannually and the Class coordinators update parents about the progress of their wards . 2. In the event of Attendance defaulters or Discipline related issues , the concerned parents are called upon to intimate their wards absence from classrooms or indiscipline and warned about the possibility of not being allowed to sit for the ensuing examinations or being disallowed for admissions in the forthcoming year .

6.5.3 – Development programmes for support staff (at least three)

1. 2 Library support staff attended a one week training program at S.K.M.U from 24th to 31 Dec 2019. 2. 3 Office staff have attended training for updation of administrative procedures. 3. 3 Laboratory staff have undergone training programme for Instrument Maintenance

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Discussions for Initiation of Autonomy 2. Enabling teachers for Econtent Development 3. Application to various government bodies for funding

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nil	Nil	Nil	Nil	Nil	Nil
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Womens Day	08/03/2017	08/03/2017	146	67
Workshop For Gender Sensitization	02/08/2016	04/08/2016	132	35

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Two plantation Programmes have been conducted during 2016-17: On account of World Environment Day, on 12th June, 2016 and on Van Mahotsava on 1st July, 2017. • Plastic Ban Activities 53 volunteers on 28th August, 2017 took an initiative of making paper bags and about 150 bags were made and distributed these in slums. 29 volunteers also made 58 Cotton Bags and distributed to the villagers of gidhani. 55 volunteers were part of the awareness rally which was conducted on 4th September, 2016. A Street play was performed by the volunteers and an initiative taken to promote cotton bags by distributing them to general public. On 28th September, 2017. Volunteers also explained the benefits of using the paper and cotton bags and bad effects of plastic bags. Volunteers collected about 17.5 Kg of Bisleri Bottles during September 2017 .

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	10
Provision for lift	No	Nil
Ramp/Rails	Yes	2
Braille Software/facilities	No	Nil
Rest Rooms	No	Nil
Scribes for examination	No	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Vishwa Yuva Diwas	12/01/2017	12/01/2017	250
Sadbhawna Diwas	20/08/2016	20/08/2016	350
Meditation Camp	15/06/2016	15/06/2016	230
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Workshop on making of paper and cloth bags on Sept 2016 2. Invited talk entitled "Cleaning of Beaches" by NSS Coordinator Dr. B.K.Sinha 3. National pollution prevention day was observed by organizing poster competition on "Man made Disasters" on Dec 2019 4. Talk on 'Impacts of lifestyle on environment possible ways to minimize it.' 5. A talk on "Maintenance of bike and effect of different parameters for optimal performance fuel economy" by NDRF Team Deoghar on Dec. 2016. Talk Environment consultant on "Reaching the Aim of Swatchha Bharat" on Feb 2017 07. World water day was observed by screening of videos along with discussion on 'Save Water' in different classes on 22/03/2017 Also this video was circulated in different classes on Whats app group and also displayed on digital signage.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

I Best practice: Student Card and Mentoring system 1. Title of the Practice Student Card and Mentoring System 2. Objectives of the Practice 1. To create an informal informative association between mentor and mentee 2. To provide better guidance and support to the students' needs 3. To provide teachers to build the overall personality of the student, who can contribute to nation building activities. 3. The Context Considering the feedback received from mentees and their mentors, changes were made to the format wherein questions were more direct. Questions were asked across the six semesters as per their relevance to the students need for that semester or year. An attempt was made to get quantitative data for some questions, which could be used to make more meaningful decisions in future for student community at large. 4. The Practice This is the fourth year of this practice since its inception in 201516. Student receives student card by their respective HOD. Two formal meetings with individual students or group of 45 students in a year is arranged by the CC wherein the students mention their academic background, interests and their aspirations and goals, family back ground and expectations from the college. In the next semester, another meeting with students is planned to know their experiences, evaluate their performance and ask suggestions for improving college facilities and functioning. The mentor looks at the attendance and performance of individual student and suitable measures are taken. Parents are intimated about their wards performance and separate parent meetings are held in chronic cases to report. Students identified with personal difficulties and low selfesteem are guided to the counselling cell of the Deoghar College. Depending on the year and semester questions asked reflect the need of students and appropriate response from mentor is expected. Mentor also note the information to certain question in qualitative format for its analysis. 5. Evidence of Success This is an ongoing process for the student in his/her three years (six semester) duration in the college. The outcomes of this process can be evaluated both objectively and subjectively. For most students the academic progression has seen an upward trajectory suggesting better performance with every year. Examples of students can be cited wherein the progress has been phenomenal. Students grow in their values and better understanding of the subjects. Quantitative data was useful for some questions and the responses analyzed will help students issues to some extent. 6. Problems Encountered and Resources Required Time to undertake this activity is an important factor for both the mentor and mentee to make the best of this process. With fixed meeting schedules every semester this factor is taken care but the number of students (approx. 6070) in large classes becomes a difficult task for mentor to have a strong hold over the students' performance per se. To collate quantitative data for questions is also a tedious task for the mentors and better ways to accommodate the same has to be reconsidered. II Best practice: Green initiatives 1. Title of the Practice: Green initiatives to inculcate green

consciousness in students and plan actions to save our environment and to be one with Nature. 2. Objectives of the Practice "Save the nature to save the future, make safer environment for better tomorrow" We plan various activities with to perpetuate green consciousness in our students, with a firm belief that these activities will enhance their awareness and influence their independent thinking abilities to make simple practical attentions in their personal and professional lives that can have a long term impact on improving our environment. 3. These initiatives demonstrate institutes commitment for environment sustainability and inspire students to take up responsible steps for better environment. We plan activities and awareness session about various dimensions such as global warming, global plastic problems, increasing generation of electronic waste, effect of unrestricted use of electricity on environment so that students can take informed steps in their individual capacity and alter their lifestyle to respect nature and not take it for granted. 4. The Practice Various Green initiatives conducted to achieve the objectives are provided below

1. Workshop on making of paper and cloth bags on July 2019: This is organized to make students aware of the grave danger of plastic pollution. Realizing the need to find an appropriate solution for this menace, a workshop on making of paper and cloth bags was organized.
- "Cleaning of Beaches" on Dec. 2016 was organized to spread awareness about cleaning and conservation of the coastal beaches and Mangroves.
3. National pollution prevention day on Dec 2019 was observed by organizing poster competition on "Man made Disasters": To spread awareness about human errors such as unthoughtful diversions of streams and rivers. Growth of electricity consumption in our campus in past few years was highlighted. Details about solar photovoltaic implemented in the campus and effectiveness of use of solar energy in minimizing environmental impact was addressed. Furthermore, the growth of plastic waste and possible disastrous situation in future was highlighted.
5. To spread awareness about maintenance vehicles and effect of parameters such as tyre pressure, right engine oil, filters for optimal performance and fuel economy was be discussed.
6. World water day was observed by screening of videos along with discussion on 'Save Water' in different classes. Also this video was circulated in different classes on Whats app group and also displayed on digital signage, to sensitize students about need to minimize wastage of water and make optimum use of water in all our day to day activities. Various facets related with water wastage and severe situation of water crises across the different parts of the country was highlighted in the discussion with students.
5. Evidence of Success This is ongoing process of making student aware of current environmental issues and possible disastrous situation that may erupt if we do not take timely steps. These initiatives highlight individual role in protecting environment. These awareness and sensitization to various facets of environment and individuals' role in boosting environment sustainability will influence their decisions as individual and also in their jobs in future. Based on various Green Initiatives implemented and efforts undertaken towards its continuity and sustainability, we received third rank in the Green Campus Award Competition conducted by University.
6. Problems Encountered and Resources Required Institute has installed 21.6 kwp solar project in the institute. It effectively uses solar energy to generate electricity by reducing greenhouse gases emissions. Installation of solar PV needs investments as well as need shadow free rooftops where solar PV can be installed. Planning of different activities needs continuous efforts of staff as well as students. Maintenance of compost pit needs skilled manpower to regularly take care of the pit and use compost in gardening

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://deogharcollegedeoghar.com/NAAC/BEST_PRACTICE.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

We at Deoghar College are driven by the ideals of Swami Vivekananda and our founder member, Late Shri. Krishna Nand sahay, a visionary who believed in imparting holistic education with emphasis on character building to create good citizens who can contribute effectively towards nation building. The Management has proactively lent its support to ensure that the quality of teaching learning process is sustained while there is a vertical and horizontal growth in the college. • We have earned repute for distancing ourselves from commercialization of education. No donations are taken and no capitation fee charged for admission. Deoghar College Management follows transparent administrative practices, in all its transactions with students, faculty and all others concerned. • College endeavors to inculcate a strong sense of Discipline in its functioning to ensure students build high levels of commitments. Discipline is implemented by Principal, Anti-Ragging Cell and Discipline committees with emphasis on maintaining attendance and abiding by dress code. • An inclusive education policy is followed that ensures education to all without any discrimination. Inclusive education is worked through Remedial courses, Certificate courses and enrichment lectures that helps the students from socially marginalized groups, vernacular medium students and academically weaker section of students to cope with their academics, while ACP helps the advanced learners. • Collaborative and participative functioning is our strength wherein policy decisions right from the Management are taken after deliberations and brainstorming sessions with the heads at different levels. Academic, Committee and Administrative Audits are conducted annually. Impartial administrative practices generate trust in the minds of staff leading to stability, security and a sense of belongingness to the institution. Academic calendar and planning, teachers' diary reviewed monthly by HODs and semester wise by the Principal, monitoring of lectures taken and compensated, 100 coverage of syllabi help to create a strong academic culture in college. • Staff induction programmes, timely promotion of professional growth of the staff, permission to participate in FDP and welfare activities, felicitation of the staff on completion of 25 years of service has created a conducive atmosphere contributing to developing a good work culture. Quality enhancement initiatives such as Department Recognitions have resulted in developing a positive attitude leading to an upward spiraling effect in several areas. • Being the main stakeholders, students are allowed to participate at various levels to groom them to become future leaders. There are many committees set up for the academic and administrative purpose where students' representatives are coopted e.g. IQAC and Library etc. • College abides strictly by all the rules and regulations of governing authorities such as , UGC, And State Government during admissions, recruitment, career advancement (CAS), and superannuation and in discipline related matters. College has received letters of appreciation from government authorities in this regard.

Provide the weblink of the institution

<https://deogharcollegedeoghar.com/NAAC/INSTITUTIONAL%20DISTINCTIVENESS.pdf>

8.Future Plans of Actions for Next Academic Year

We prioritize access of education to the peripheral groups by diversifying the educational intercepts and streams .we also intend to tone up our existing academic resources by coming up with new add on courses. We are also trying to equip our teaching faculty as well as our administrative staff with software skills and ICT tools. We are also enabling ourselves to tone up the pedagogical skills of or teachers. Promotion of research activities and the laboratory works

will also be toned up in order to provide better access to students. We are also enabling ourselves with ethical values in order to have holistic growth of or faculty members and staff and also the students as stakeholders. We also intend to have placement drives for our students in the coming future.